

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

OCTOBER 21, 2013

Pastor Kyle Smith, representing Bethel Baptist Church of Norman, led in prayer and pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 21st day of October 2013 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman  
Darry Stacy, Vice Chairman  
Mark Meyer, Foreman, representing Rod Cleveland, Member  
Tammy Belinson, Secretary

Rod Cleveland, Member, was absent.

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Jim Williams, Melinda Duke, Rhett Burnett, Gayla Sukenis, Jacob McHughes, Mick Hinton, Katie Culp, Wanda Danley, Steve Harper, Stewart Mayfield, Paul Moses, Christine Cartmell and Linda Atkins.

After the reading of the minutes of the regular meeting of October 15, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Mark Meyer.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.  
Motion carried.

### A. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rusty Sullivan, to **award** the bid of CivicPlus, in the amount of \$74,740.00 for **BID# - COM-1626** – to Provide Website Design Services to redesign and incorporate the County's websites into a Content Management System.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.  
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **award**, as per the Sheriff’s Department recommendations, to Lattice Inc., as per bid summary for **BID# - SHE-1629** – One (1) Year Non-Encumbered Contract to provide an Inmate Telephone System for the Cleveland County Sheriff’s Office. This agreement shall be in effect for one (1) year, commencing from the bid award date through and including 12 months, with the option to re-new up to two (2) years on an annual basis. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes. Motion carried.
3. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **award** to low bidder, Allen Farms Inc., as per bid summary, for **BID# - HWY-1632** – Non Encumbered Contract to provide Materials and Installation of 42” wide Sod for Roadside Erosion. The bid term will be from October 30, 2013 through May 4, 2014. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes. Motion carried.
4. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of bids for **BID# - COM-1633** – One-Year (1) Non-Encumbered Contract with the option to renew up to two (2) consecutive years for the Rental /Cleaning of new 100% Cotton and new Polyester/Cotton blend Uniforms, Coveralls and Overalls. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes. Motion carried.

**B. Items of Business:**

1. Darry Stacy moved, seconded by Mark Meyer, to **approve the Agreement** between Cleveland County Building Maintenance and Water Services Company, Inc. to test the County’s three (3) closed systems for the period July 1, 2013 through June 30, 2014. Each Service call will be \$90.00 per visit and will include sampling of each system. Chemical Treatment will be \$20.00 per gallon. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes. Motion carried.
2. Rusty Sullivan moved, seconded by Darry Stacy, to **approve the Resolution** to Dispose of Unit #D305-59, a 2012 140 M2 Caterpillar Motor Grader. This unit belongs to Cleveland County District #3 and was sold by sealed bid and accepted on May 20, 2013. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes. Motion carried.
3. Rusty Sullivan moved, seconded by Darry Stacy, to **approve the Application** for Permit by Windstream Communications to dry bore a telephone cable under the road, place 25 pair of 22 gauge cables in 2” conduit from the south side to north side and set new pod on north side next to the right-of-way to cross

approximately 3,760 feet east from the NW/4 of Section 17-T6N-R1E and the SW/4 of the SE/4 of Section 8-T6N-R1E in Cleveland County District #3.  
 The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.  
 Motion carried.

4. Darry Stacy moved, seconded by Mark Meyer, to **approve** the Addendum #1, Bid #COM2-1630 – Material and Labor to add 4 lights in the bay area of the 70 X 100 ft. at the District #2 Warehouse in the amount of \$1,450.00.  
 The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.  
 Motion carried.

5. Darry Stacy moved, seconded by Mark Meyer, to **approve the September 2013 Monthly Report** of the following Officers:
  - a. Jim Williams, County Election Board Secretary
  - b. Tammy Belinson, County Clerk
  - c. Rhonda Hall, Court Clerk
  - d. Jim Reynolds, County Treasurer
  - e. David Tinsley, County Assessor
  - f. Joseph Lester, County Sheriff
  - g. Neil Hann, Health Department
 The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.  
 Motion carried.

6. Darry Stacy moved, seconded by Mark Meyer, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

**District #2:**

14-2321	T2A	Standard Steel Company	\$	2,000.00
14-2322	T2A	Horizon Hydraulics	\$	1,500.00
14-2325	T2A	P & K Equipment	\$	1,500.00

**District #3:**

14-2320	T2A	UniFirst	\$	1,000.00
14-2338	T2A	Ferguson Pontiac GMC	\$	6,092.60

**Health Dept:**

14-2334	MD1C	Sonia Ice	\$	500.00
14-2336	MD1C	Jennifer S. Brown	\$	100.00

**Sheriff’s Dept:**

14-2337	CCJC2	Forest Lumber Co.	\$	500.00
14-2341	CFB2	Kevin McKiddy	\$	25,000.00
14-2342	B2A	O’Reilly Automotive	\$	500.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.  
 Motion carried.

7. Darry Stacy moved, seconded by Mark Meyer, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

**FY 12/13**

**General:**

13-0017-F2

**Highway:**

13-1650-T2A

13-5270-T2A

**FY 13/14**

**General:**

14-0689-B2A

14-1137-CCJC1C

**Highway:**

14-0206-T2A

14-0270-T2A

14-0277-T2A

14-0303-T2A

14-0438-T2A

14-0840-T2A

14-1091-T2A

14-1326-T2A

14-1436-T2A

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.

Motion carried.

8. Darry Stacy moved, seconded by Mark Meyer, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

**FY 13/14**

a.	General Fund	\$	849,419.68
b.	Highway Fund	\$	180,279.40
c.	Health Fund	\$	9,774.41
d.	Sheriff Commissary Fund	\$	4,812.73
e.	Sheriff Revolving Fund	\$	18,200.00
f.	Treasurer Certification Fee Fund	\$	2,939.28
g.	County Clerk Preservation Fee Fund	\$	26,124.15
h.	STOP Violence Against Women Fund	\$	5,412.00
i.	Fair Board Fund	\$	2,952.17

**FY 12/13**

a.	Health Fund	\$	375.00
b.	County Clerk Preservation Fee Fund	\$	1,005.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.

Motion carried.

- C. There was no **new business** to come before the Board for discussion.

**D. Commissioner’s Discussions regarding County Business:**

Commissioner District #2 Darry Stacy said that they are preparing for the colder weather and are getting in the products they need for when roads start to ice over.

Commissioner District #1 Foreman Mark Meyer stated that they are finishing up the 149<sup>th</sup> Street Project.

**E. There were no comments made from the Public.**

**F. Darry Stacy moved, seconded by Rusty Sullivan, to go into Executive Session for the purpose of discussing the following:**

Pursuant to 25 O.S. 2001 307.B.1, Discussion with Counsel regarding employment, promotion, demotion, salary, disciplining or resignation of Building Maintenance Employee.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.

Motion carried.

**G. Chairman Rusty Sullivan called the County Commissioner’s regular meeting to order for further discussion and/or action Regarding Executive Session on the following:**

Pursuant to 25 O.S. 2001 307.B.1, Regarding employment, promotion, demotion, salary, disciplining or resignation of Building Maintenance Employee.

Assistant District Attorney Jim Robertson said it is noted that, while the Board was in executive session, the item that was discussed was the Director of the County Maintenance and no other offices were discussed and no votes were taken.

**H. There being no further business to come before the Board, Darry Stacy moved that the meeting be adjourned at 1:35 pm. The motion was seconded by Rusty Sullivan.**

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.

Motion carried.

(Clerk’s note: The agenda was posted on October 17, 2013 at 4:17 pm.)